POLICIES & PROCEDURES OF THE NOMINATING COMMITTEE

Objectives:

- Recruit a slate of candidates for positions on the MdHIMA Executive Board and AHIMA’s nominating committee on even years. Forward final ballot to webmaster.
- Recruitment should begin no later than the December QBM. (Can be started earlier).
- Ballots should be out to the membership no later than 30 days before the Annual Meeting.
- Present candidates to the membership. Election of nominee shall be by electronic ballots of the active members in good standing.
- The ballot shall constitute the annual report for the Committee. Any recommendations from the Nominating Committee shall be made to the Executive Board.

Revision Date:

February, 2011

October, 2011